

# AMERICAN CHAMBER OF COMMERCE OF TRINIDAD AND TOBAGO



Street Address: 62 Maraval Road, Port of Spain; Mailing Address: P.O. Bag 150, Newtown, Port of Spain  
Tel: (868) 622-4466/0340/628-2508; Fax: (868) 628-9428; Website: [www.amchamtt.com](http://www.amchamtt.com) Email: [members@amchamtt.com](mailto:members@amchamtt.com)

## MEMBERSHIP APPLICATION FORM

1. Organisation Name: \_\_\_\_\_

2. Address: \_\_\_\_\_

Country: \_\_\_\_\_

3. Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

4. Email: \_\_\_\_\_ Website: \_\_\_\_\_

5. Date Incorporated/Registered: \_\_\_\_\_

6. Is the Company foreign owned:  US  Other (*Please state*): \_\_\_\_\_

7. If your company is US owned? Please state the percentage: \_\_\_\_\_

8a. Do you have an interest in US or TT Trade or Investment?  Yes  No

8b. If yes, please state in what area: \_\_\_\_\_

9a. Do you provide services to AmCham T&T Members?  Yes  No

9b. If yes, please state: \_\_\_\_\_

9. Corporate Status:  Sole Proprietor  Partnership  Private  Public

Government Agency  Non-Governmental Organisation (NGO)

Other (*Please describe*): \_\_\_\_\_

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10. Please state the Name and Address of your Parent Organisation (*If applicable*):

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11. Please state the year in which Parent Organisation was Incorporated/Registered/:

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12. Briefly describe the organisation's main business activities (*kindly submit a copy of your organisation's profile, brochure or brief*):

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13. Company Size (Annual Gross Receipts TT\$):

- 10 Mil to 30 Mil       1 Mil to 9 Mil       500 K to 1 Mil       Less than 500 K

14. Number of Employees (*Please state*): \_\_\_\_\_

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15. Please indicate the Business Industry or Sector within which your company operates:

- |  |  |
|--|--|
| <input type="checkbox"/> Academic & Educational                          | <input type="checkbox"/> Government  |
| <input type="checkbox"/> Accountancy / Professional Advisory Services    | <input type="checkbox"/> Insurance   |
| <input type="checkbox"/> Advertising/Media & Television                  | <input type="checkbox"/> IT / Software / Computers                             |
| <input type="checkbox"/> Broadcasting/Communications                     | <input type="checkbox"/> Legal Services  |
| <input type="checkbox"/> Aviation  | <input type="checkbox"/> Machinery / Equipment                                 |
| <input type="checkbox"/> Banking & Finance                               | <input type="checkbox"/> Furniture & Appliances                                |
| <input type="checkbox"/> Construction / Engineering                      | <input type="checkbox"/> Motor Industry  |
| <input type="checkbox"/> Consultancy                                     | <input type="checkbox"/> Packaging / Printing/ Paper Products                  |
| <input type="checkbox"/> Conglomerates                                   | <input type="checkbox"/> Real Estate / Property                                |
| <input type="checkbox"/> Electronics / Electrical                        | <input type="checkbox"/> Restaurants   |
| <input type="checkbox"/> Energy- Exploration / Mining/ Production        | <input type="checkbox"/> Telecom   |
| <input type="checkbox"/> Energy- Downstream Services                     | <input type="checkbox"/> Textiles & Garments                                   |
| <input type="checkbox"/> Energy- Health, Safety & Environmental Services | <input type="checkbox"/> Tourism & Travel                                      |
| <input type="checkbox"/> Entertainment                                   | <input type="checkbox"/> Transport / Customs Brokers / Air Couriers / Shipping |
| <input type="checkbox"/> Food, Drink, Tobacco Distribution               | <input type="checkbox"/> Utilities   |
| <input type="checkbox"/> Hotel & Guest Houses                            | <input type="checkbox"/> Other   |

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## **AmCham T&T's Committees:** (Increase your networking potential by joining one of our committees)

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**1. Communications Committee:** To provide our members with key and quality information in a timely manner thereby, assuring them a competitive edge in the global market.

Name: \_\_\_\_\_ Position: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

**2. Health, Safety and Environmental (HSE) Committee:** To proactively promote environmental, safety, security and health values for the sustainable future of our nation's companies and communities.

Name: \_\_\_\_\_ Position: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

**3. Legislative Committee:** To support AmCham T&T's lobby effort by providing input on proposed legislation; and summaries on recent legislation with special emphasis placed on the business implications for our members.

Name: \_\_\_\_\_ Position: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

**4. Membership Committee:** To be exemplary Ambassadors of AmCham T&T by sustaining and improving the image of AmCham T&T, as well as, attracting the highest quality organisation to grow our membership.

Name: \_\_\_\_\_ Position: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

**6. Programmes and Events (P&E) Committee:** To anticipate and facilitate the efforts of AmCham T&T and its various committees by providing a diverse range of value-added programmes and events in order to promote and build business for our members.

Name: \_\_\_\_\_ Position: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

**5. Security Committee:** To promote security cooperation and timely exchange of security information.

Name: \_\_\_\_\_ Position: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

**7. Trade and Investment (T&I) Committee:** To ensure AmCham T&T's representation on external committees that work with U.S. and T&T governments and other private sector organisations. To solicit input from AmCham T&T member companies as feedback for local and regional trade negotiations. **(N.B. This committee has an approval process).**

Name: \_\_\_\_\_ Position: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

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## Signatures & Acceptance of Terms & Conditions:

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- All applications are reviewed by AmCham T&T's Membership Committee. Applications are then submitted to AmCham T&T's Board of Directors for final approval. The Board of Directors have at their discretion the right to refuse membership.
- Upon approval by AmCham T&T's Board of Directors, the applicant becomes an AmCham T&T Member and as such, agrees to abide by AmCham T&T's By Laws and Code of Conduct.
- **Following approval, you will be invoiced for your membership and application fees which are non-refundable.** The membership term runs from January 1<sup>st</sup> - December 31<sup>st</sup> each year and your membership fees will become due on January 31<sup>st</sup> each year.

## Member's Declaration:

I declare that the information on \_\_\_\_\_ is true and correct.

*(Insert Organisation's Name above)*

I confirm that I have read, understood and accepted the above Terms and Conditions.

Name: \_\_\_\_\_ Position: \_\_\_\_\_

Tel: \_\_\_\_\_ Mobile: \_\_\_\_\_

Email address: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

PLACE COMPANY STAMP HERE

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## **Recommendations:**

### **AmCham T&T Proposer:**

Name: \_\_\_\_\_ Position: \_\_\_\_\_

Company: \_\_\_\_\_ Signature: \_\_\_\_\_

### **AmCham T&T Seconder:**

Name: \_\_\_\_\_ Position: \_\_\_\_\_

Company: \_\_\_\_\_ Signature: \_\_\_\_\_

**N.B. Applications will only be considered if fully completed and signed by an AmCham T&T Proposer and Seconder.**

Queries and completed application forms may be forwarded to:

Melissa Marchong, Member Services & Events Officer

Tel: (868) 622-0340; 622-4466; 628-2508 ext. 222 Fax: (868) 628-9428 Email: [members@amchamtt.com](mailto:members@amchamtt.com)

### **OFFICIAL USE ONLY:**

Date Approved: \_\_\_\_\_ Category: \_\_\_\_\_

Membership Fee: \_\_\_\_\_ Application Fee: \_\_\_\_\_

Signature: \_\_\_\_\_ Date Paid: \_\_\_\_\_